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# **Registration and Changes of Take-off and Landing Area**

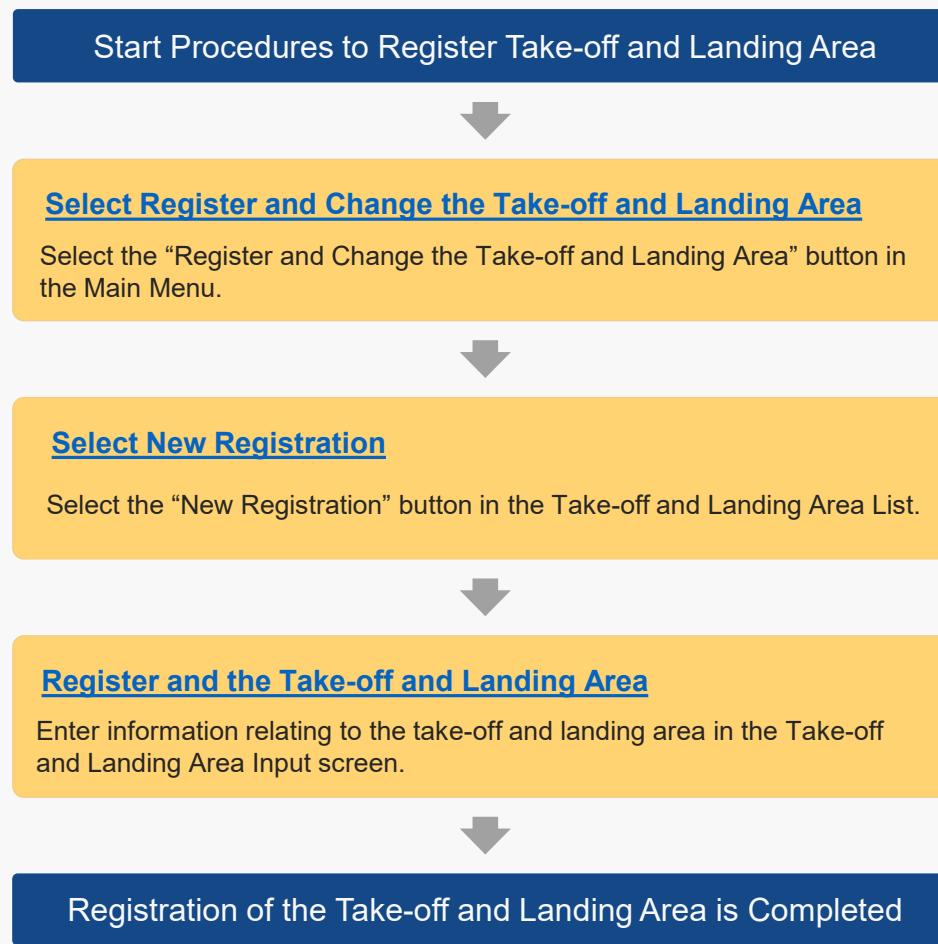
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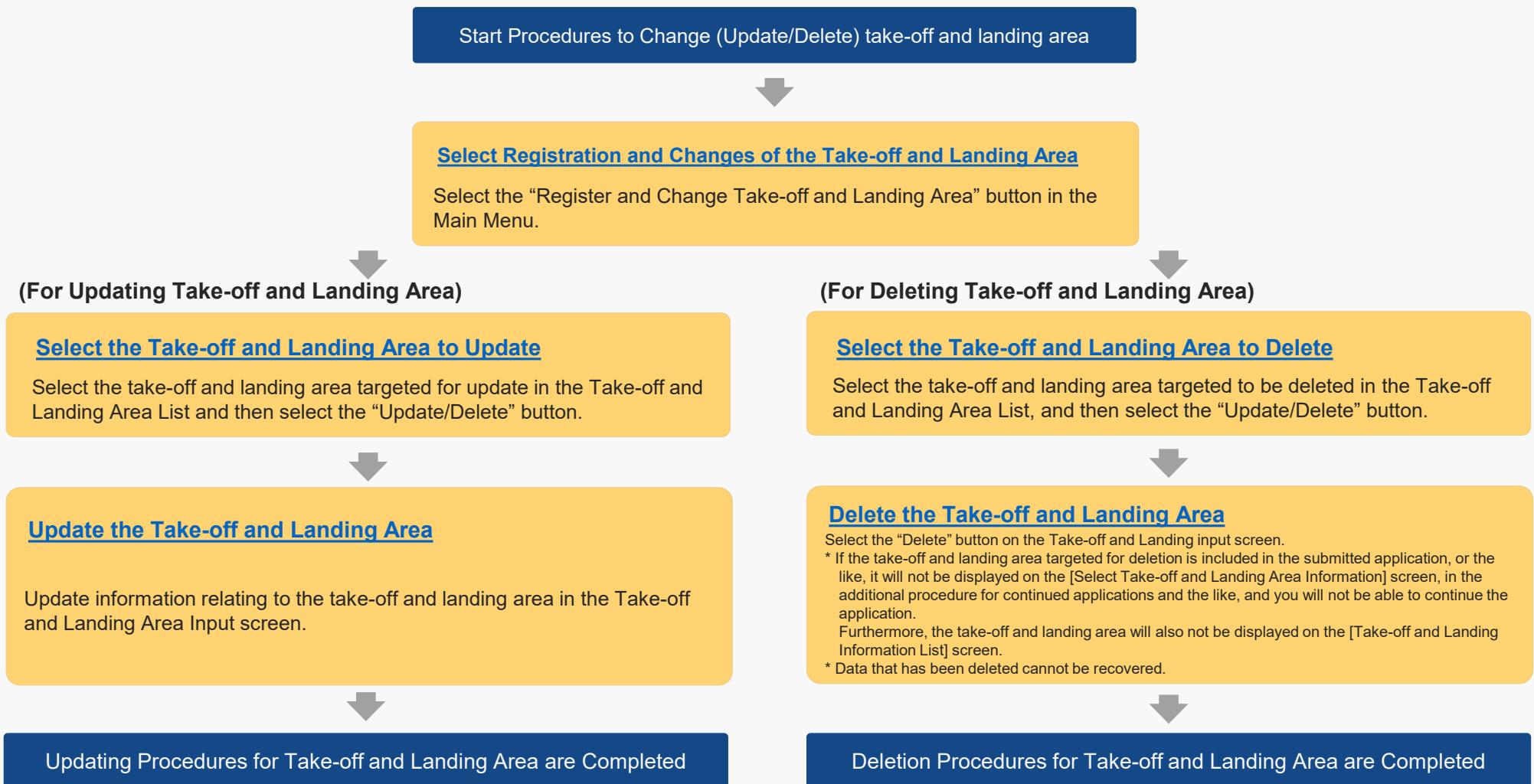
## 01. Flow of Registration and Changes (Update/Deletion) of Take-off and Landing Area 1/2

The following shows the flow when newly registering the take-off and landing area using this system.



## 01. Flow of Registration and Changes (Update/Deletion) of Take-off and Landing Area 2/2

The following shows the flow when updating or deleting the take-off and landing area using this system.



## 02. New Registration of Take-off and Landing Area [Select Registration and Changes of the Take-off and Landing Area]

Open the [Take-off and Landing Area List] screen from the [Main Menu] screen.

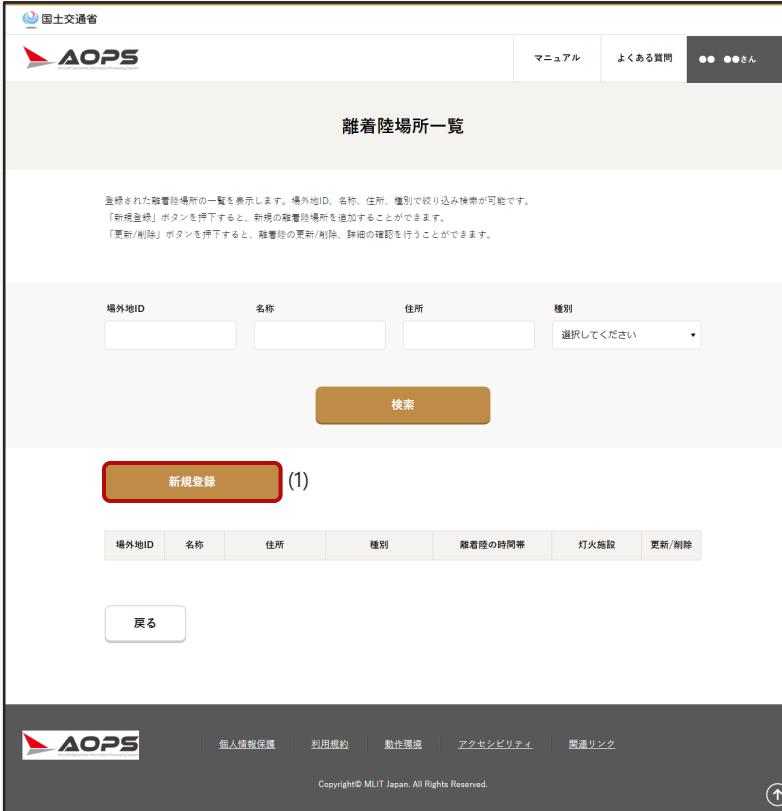


(1) In the [Main Menu] screen, press **離着陸場所の登録・変更** in the heading [Preparation of Information Necessary for Application for Permission (Notification)].

The [Take-off and Landing Area List] screen opens.

## 03. New Registration of Take-off and Landing Area [Select New Registration]

Implement a new registration for the take-off and landing area in the [Take-off and Landing Area List].



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離着陸場所一覧

登録された離着陸場所の一覧を表示します。場外地ID、名称、住所、種別で絞り込み検索が可能です。  
「新規登録」ボタンを押下すると、新規の離着陸場所を追加することができます。  
「更新/削除」ボタンを押下すると、離着陸の更新/削除、詳細の確認を行うことができます。

| 場外地ID | 名称 | 住所 | 種別       |
|-------|----|----|----------|
|       |    |    | 選択してください |

検索

**新規登録** (1)

| 場外地ID | 名称 | 住所 | 種別 | 離着陸の時間帯 | 灯火施設 | 更新/削除 |
|-------|----|----|----|---------|------|-------|
|       |    |    |    |         |      |       |

戻る

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(1) Press **新規登録** in the [Take-off and Landing Area List] screen.

The [Take-off and Landing Area Input] screen opens.

## 04. New Registration of Take-off and Landing Area [Register the Take-off and Landing Area] 1/3

Enter information relating to the take-off and landing area in the [Take-off and Landing Area Input] screen.

Enter information relating to the take-off and landing area in the [Take-off and Landing Area Input] screen.



離着陸場所の入力

新規に登録する離着陸場所を入力してください。

離着陸場所

名称 (必須) (1)  
\*全角英数字入力不可、文字数128文字以下

名称フリガナ (必須) (2)  
\*全角カタカナまたは全角半角スペース、文字数128文字以下

住所 (必須) (3-1)  
\*市町区町村以下（番地を含む）を記載ください  
 \*文字数364文字以下

例: ○○県○○市○○町○○番地  
 横書き  公著上 (3-2)  
\*詳細を記載してください  
 \*文字数100文字以下

緯度  
 度  分  秒  
\*半角文字、60進法（入力例: 35度39分29秒）

経度  
 度  分  秒  
\*半角文字、60進法（入力例: 135度44分29秒）

### (1) Name

Enter the name of the take-off and landing area.

Names cannot be entered using double-byte characters.

(When entering using alphanumeric characters, use single-byte characters.)

You can enter up to 128 characters.

### (2) Name in Furigana

Furigana (pronunciation) of the take-off and landing area name can be entered using double-byte katakana, double-byte or single-byte spaces, and symbols (ー, ・, ～).

You can enter up to 128 characters.

### (3) Address

(3)-1 Select "Prefecture," and enter the address including the street number below the municipality.

You can enter up to 364 characters.

(3)-2 When taking off and landing from the territorial sea or the open seas, check one of that applies, and enter details in the right column.

You can enter up to 100 characters in the details field.

## 04. New Registration of Take-off and Landing Area [Register the Take-off and Landing Area] 2/3

Enter information relating to the take-off and landing area in the [Take-off and Landing Area Input] screen. (Continued)



(4) 緯度

(5) 緯度

(6) 種別（必須）

土地所有者（又は土地管理者） (7)-1

土地所有者（又は土地管理者） (7)-2

離着陸の時間帯（必須）

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登録

### (4) Latitude (Optional)

Enter the latitude of the take-off and landing area using single-byte symbols.

Enter an integer in the range of -90 to 90 for the latitude (degrees).

Enter an integer in the range of -59 to 59 for the latitude (minutes).

Enter in the range from -59.999 to 59.999, using a range of 2 digits of integers and 3 digits for decimals for the latitude (seconds).

It is possible to enter the latitude (seconds) by omitting decimals or lower.

### (5) Longitude (Optional)

Enter the longitude of the take-off and landing area using single-byte symbols.

Enter an integer in the range of -180 to 180 for the longitude (degrees).

Enter an integer in the range of -59 to 59 for the longitude (minutes).

Enter in the range from -59.999 to 59.999, using a range of 2 digits of integers and 3 digits for decimals for the longitude (seconds).

It is possible to enter the longitude (seconds) by omitting decimals or lower.

### (6) Type

Select the type of the take-off and landing area from the pull-down list (below).

[Above Ground (General)/Above Ground (Special Area)/Above Ground (Disaster Prevention Response)/Buildings (General)/Structures Other than Buildings (General)/Structures Other than Buildings (Special Areas)/Above Ground (Routes)/Buildings (Routes)]

### (7) Landowner (or Land Manager) (Optional)

(7)-1 Enter the Landowner (or Land Manager) Name of

the Take-off and Landing Area. Double-byte characters cannot be used.

(When entering using alphanumeric characters, use single-byte characters.)

You can enter up to 128 characters.

### (7)-2 Enter the Landowner (or Land Manager)

Contact (Telephone Number) (Double-byte characters cannot be used.)

You can enter up to 128 characters.

## 04. New Registration of Take-off and Landing Area [Register the Take-off and Landing Area] 3/3

Enter information relating to the take-off and landing area in the [Take-off and Landing Area Input] screen. (Continued)



離着陸の時間帯 (必須)  
 総日  
 以下の時間帯で飛行します  
 ~      夜間を含む  
※夜間に飛行する場合は必ずチェックしてください。

灯火施設  
設置する灯火施設にチェックしてください。灯火施設の設置基準は<sup>立ち読み</sup>を確認ください。

(8)

(9)

戻る 登録 (10)

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### (8) Time Zone at Take-off and Landing Area

Select "All Day" to implement take-off and landing during all hours. When taking off and landing at a certain time, select from sunrise/sunset/00:00 to 23:00 (every 1 hour), 00 minutes to 55 minutes (every 5 minutes).

Also, if the take-off and landing time zone includes nighttime, always select "Includes Nighttime."

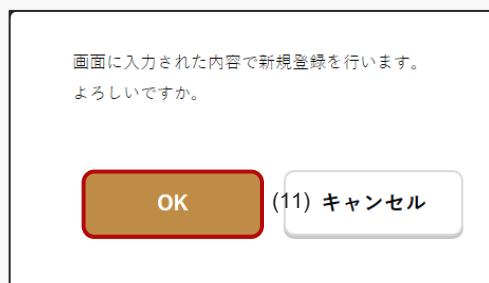
\* If you select All Day, "Includes Night" is automatically checked.

### (9) Lighting Facilities

If the take-off and landing time zone includes nighttime, select the installed lighting facilities.

If "Includes Night" is selected in the take-off and landing time zone, wind direction indicator light/boundary light is automatically selected.

If "Includes Nighttime" is not selected in the take-off and landing time zone, you cannot select a lighting facility.



### (10) If there is no problem with the content entered,

press 登録.

A dialog box is displayed to check the take-off and landing area registration.

### (11) Press OK to register information relating to the take-off and landing area.

After completing the registration, the [Take-off and Landing Area List] screen is displayed.

## 05. Update/Deletion of Take-off and Landing Area [Select Registration and Changes of Take-off and Landing Area]

Open the [Take-off and Landing Area List] screen from the [Main Menu] screen.

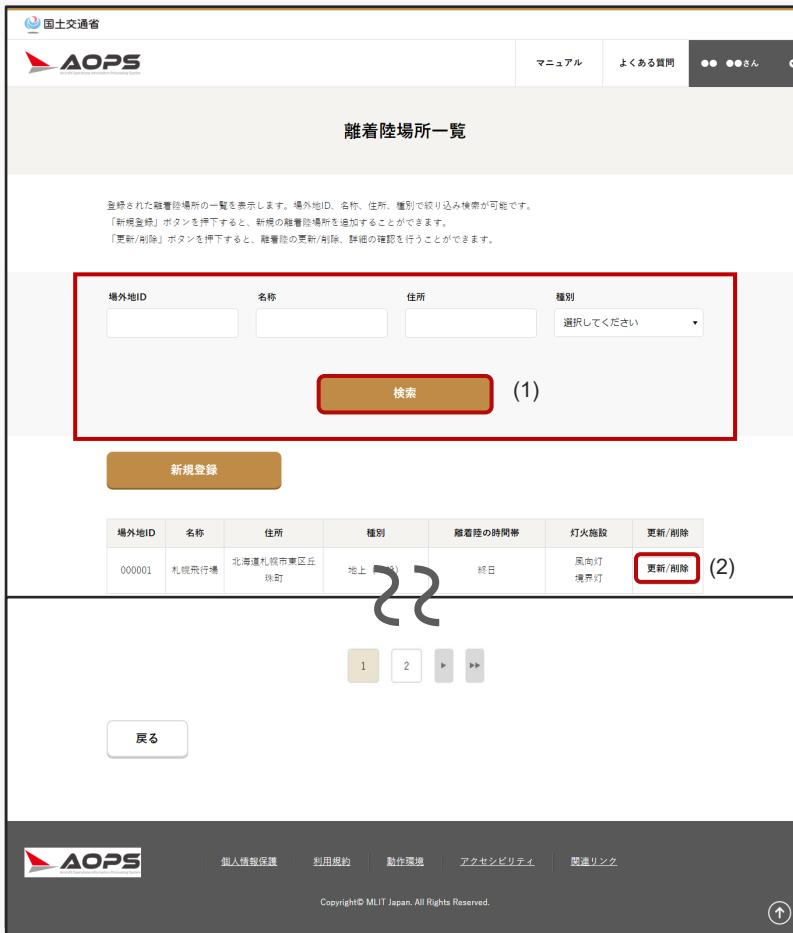


(1) In the [Main Menu] screen, press **離着陸場所の登録・変更** in the heading [Preparation of Information Necessary for Application for Permission (Notification)].

The [Take-off and Landing Area List] screen opens.

## 06. Update/Deletion of Take-off and Landing Area [Select Update and Deletion of the Take-off and Landing Area]

[Select the take-off and landing area targeted to be updated/deleted in the [Take-off and Landing Area List] screen.



離着陸場所一覧

登録された離着陸場所の一覧を表示します。場外地ID、名称、住所、種別で絞り込み検索が可能です。

「新規登録」ボタンを押下すると、新規の離着陸場所を追加することができます。

「更新/削除」ボタンを押下すると、離着陸の更新/削除、詳細の確認を行うことができます。

| 場外地ID  | 名称    | 住所          | 種別 | 離着陸の時間帯             | 灯火施設       | 更新/削除 |
|--------|-------|-------------|----|---------------------|------------|-------|
| 000001 | 札幌飛行場 | 北海道札幌市東区丘珠町 | 地上 | 06:00 - 23:00<br>終日 | 風向灯<br>境界灯 | 更新/削除 |

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The registered take-off and landing area is displayed in the list. Also, if there are more than 21 cases, they will be displayed on multiple pages.

- (1) When searching for the takeoff and landing area, enter and select the [Off-site ID], [Name], [Address], and [Type], and the like. When you press **検索**, the corresponding takeoff and landing area is displayed.
- (2) From the list, press **更新/削除** for the take-off and landing area that you want to update/delete.

The [Take-off and Landing Area Input] screen is displayed.

## 07. Update of Take-off and Landing Area [Update the Take-off and Landing Area] 1/2

Update information relating to the take-off and landing area in the [Take-off and Landing Area Input] screen.



The screenshot shows the 'Take-off and Landing Area Input' screen. The '離着陸場所' tab is selected. The '更新日時' field (1) contains '2024/09/06 15:12:55'. The '場外ID' field (2) contains '000001'. Other fields include '名称 (必須)', '名称フリガナ (必須)', '住所 (必須)', '緯度', '経度', '種別 (必須)', '土地所有者 (又は土地管理団体)', and '連絡先'.

Information relating to the take-off and landing area selected in the [Take-off and Landing Area List] is displayed.

Also, the input method for each item is the same as "04. New Registration of Take-off and Landing Area [Register the Take-off and Landing Area]."

### (1) Update Date and Time

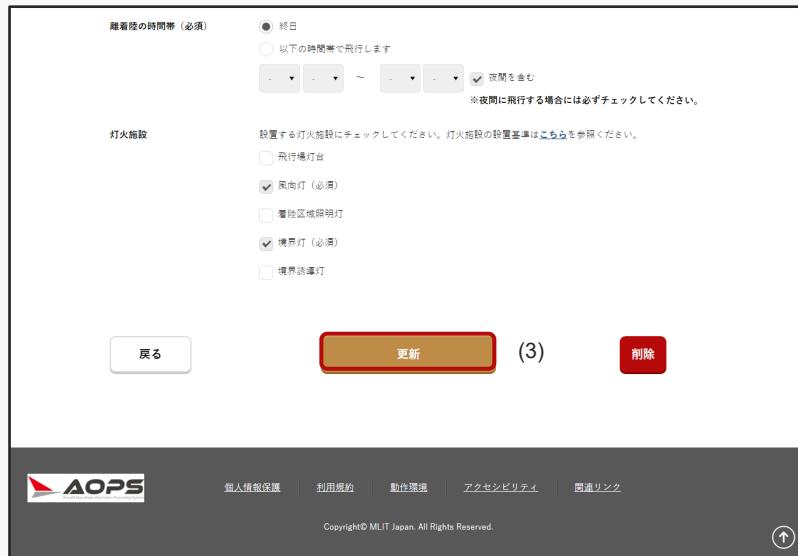
The date and time of the registration or update of information relating to the take-off and landing area is displayed.

### (2) Off-site ID

This is the system ID that uniquely identifies the take-off and landing area.

## 07. Update of Take-off and Landing Area [Update the Take-off and Landing Area] 2/2

Update the take-off and landing area in the [Take-off and Landing Area Input] screen. (Continued)



離着陸の時間帯 (必須)  
終日  
以下の時間帯で飛行します  
夜間を含む  
※夜間に飛行する場合には必ずチェックしてください。

灯火施設  
設置する灯火施設にチェックしてください。灯火施設の設置基準は[こちら](#)を参照ください。

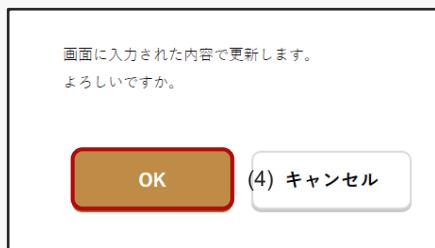
飛行場灯台  
 風向灯 (必須)  
 着陸区域照明灯  
 境界灯 (必須)  
 境界誘導灯

戻る (3) **更新** 削除

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(3) If there is no problem with the content entered ,  
press **更新**.

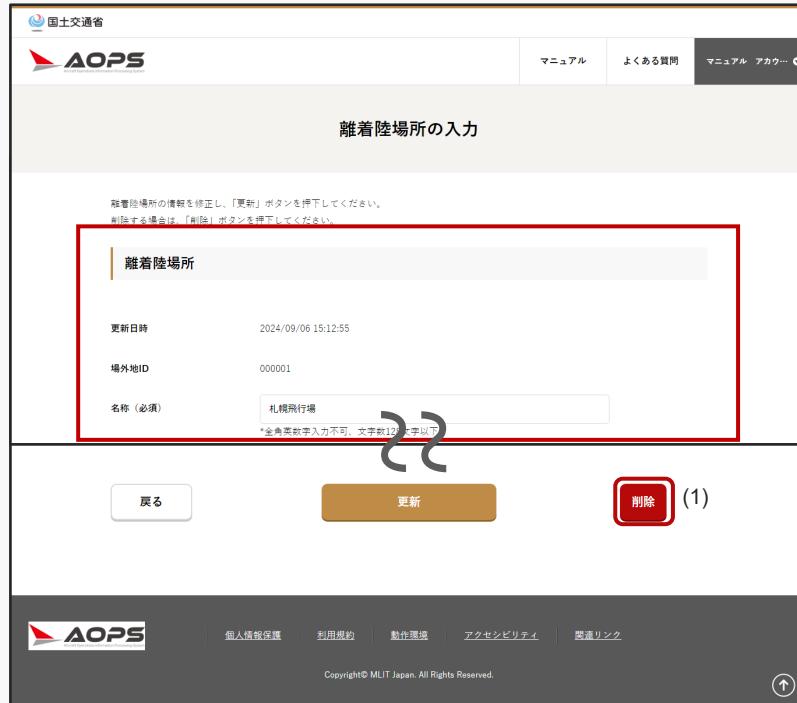
A dialog box is displayed to check the update of the take-off and landing area.



(4) Press **OK** to update information relating to the take-off and landing area.

## 08. Deletion of Take-off and Landing Area [Delete the Take-off and Landing Area]

Delete information relating to the take-off and landing area in the [Take-off and Landing Area Input] screen.



離着陸場所の入力

離着陸場所の情報を修正し、「更新」ボタンを押下してください。  
削除する場合は、「削除」ボタンを押下してください。

離着陸場所

更新日時 2024/09/06 15:12:55

場外地ID 000001

名称（必須） 札幌飛行場  
\*全角英数字入力不可、文字数12文字以下

戻る 更新 削除 (1)

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Information relating to the take-off and landing area selected in the [Take-off and Landing Area List] is displayed.

(1) If there is no problem with target to be deleted, press **削除**.  
A dialog box is displayed to check the deletion of the take-off and landing area.

(2) Press **OK** to delete information relating to the take-off and landing area.

- If the take-off and landing area targeted for deletion is included in the submitted application, or the like, it will not be displayed on the [Select Take-off and Landing Area Information]] screen, in the additional procedure for continued applications and the like, and you will not be able to continue the application.
- Furthermore, the take-off and landing area will also not be displayed on the [Take-off and Landing Information List] screen.
- Data that has been deleted cannot be recovered.
- You can register new take-off and landing Area with the same information as the deleted take-off and landing Area .